

Mentor Award Nominations Guidance

The following guidance is provided to assist individuals who are considering submitting a nomination for the Mentor Award.

Guidance on Nominations Letters

This information is provided to help a nominator understand what the reviewers consider to be important information to include in nomination letters (from peers and mentees). This award is not based on the number of mentees that the nominee has had, but more on the impact of the mentorship that the nominee provided to their mentees. Therefore, description of their specific impact (i.e. quality and quantity) is useful to the Study Section. This can be accomplished by providing anecdotes and descriptive examples of the mentor's actions and impact that illustrate the type of things that the mentor did on behalf of (or otherwise benefited) their mentee(s).

The Study Section reviews applications for the Mentor Award with an interest in getting to know what the nominee was like as a mentor. When preparing the nomination letters, pay attention to the Award Criteria that is listed on the Mentor Award Nomination package information document. The more that you can address all of the criteria listed the better.

Generally, the appropriate length for a nomination letter is between 2 and 3 pages.

Below is a list of questions that might be appropriate or relevant to consider when completing a nomination letter.

1. Contributions
 - a. What contributions in hematology has the nominee made?
 - b. What is the importance of these contributions to the field?
 - c. What are some of the nominee's contribution to ASH? While service to ASH is not an explicit criterion of the award, such information could be useful in the overall evaluation of the nominee.
 - d. What other contributions has the nominee made regarding public appreciation of hematology?
 - e. What contributions have the mentor made to the hematology education, and/or clinical skills and impact of their mentee(s).
 - f. What contributions have the nominee made to the hematology community or the field of hematology?
2. Relevance to specific award
 - a. What are the major and significant contributions of the nominee in the field of hematology relevant to being an effective mentor and for the advancement of their mentees? In particular, explain why the candidate is best suited to be a recipient of the ASH Mentor Award?
 - b. It would be very helpful if the letter includes succinct descriptions of how these contributions have made a major impact in their mentee's careers and/or lives.

- i. Contributions are typically easier to assess and judge in the scientific area than the clinical or educational arenas. Nominators are encouraged to emphasize the nominee's scientific, clinical and/or educational contributions so that the Awards committee can appreciate the importance of the nominee's mentoring contributions.
 - c. Why do you believe the candidate should receive this award (200 words or less)?
- 3. Recognition
 - a. Has the nominee been recognized in other forums for their relevant contributions?
 - b. Has the nominee been previously recognized by an ASH Award? If so, what is the justification for an additional award?
- 4. Mentorship
 - a. How has the nominee provided professional guidance, stimulated intellectual growth, promoted the career development of and advocated for mentees?
 - b. How does the nominee serve as a positive role model?
 - c. Is there a defining moment where the nominee impacted the career of the mentee?
 - d. Can the nominator offer specific examples of excellent mentorship?
 - e. Can the nominator provide specific examples of successful mentees?
 - f. What accomplishments have the nominee's mentees achieved? What role did the nominee have in helping the mentee(s) accomplish this?