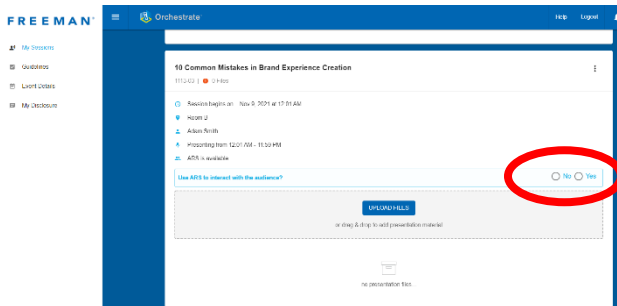## Power Point Creation

a. Create PowerPoint just as you would normally.
b. Create your polling questions (ARS) on a slide in the presentation where you want them.
c. Upload your presentation to the Presentation Management Site with the provided Link.
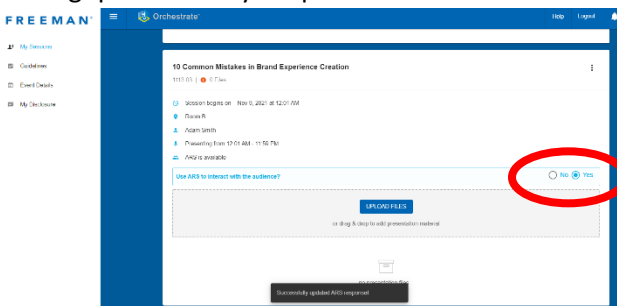
Question Types

a. Multiple Choice – Bar Graph
b. Open Ended/Short response – Word Cloud, Wordle, List or Thought Bubble
c. Numerical Average – Average of responses
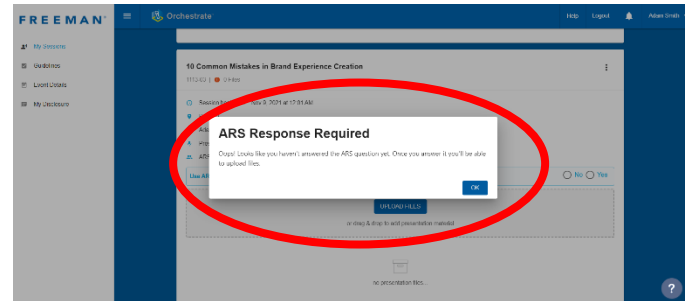d. Brainstorming Question

Audience Polling Services Confirmation

1. When you log in and your session is designated as an ARS session you will see "Do you have Audience Polling questions in your presentation"

2. Answer YES or NO if you are going to have Polling questions in your presentation

If you do not select Yes or No for ARS before uploading, you will get the following error message

We will take it from here.

Notes about notifications and what we do for you.

a. We will program the questions and insert the Polling response slides into your presentation following your questions.
b. We will add **ARS** to the beginning of your file name to indicate that the file is ready for live response.
c. You may receive an e-mail saying a file has been deleted, do not worry that is just our team replacing your file with the programmed version.
d. When you arrive onsite for the **ASH Annual Meeting** please visit the **Speaker Ready Room,** to review your file with one of our support personnel and request a review of the ARS system if desired.
e. During your presentation when you arrive at your PowerPoint question slide simply read the question and possible choice to your audience and then advance to the polling slide, we will have a 15 second timer for the audience to respond, then the results will automatically appear on screen, discuss the results, then advance when you are ready to continue your presentation.